

## **Subcontract Execution Process** Notification Once award is setup in WD, Workday sends automatic notification to PI and all relevant parties on new account. Is Sub-award included in the award? Subrecipient Monitoring SPO performs a pre-award sub-recipient monitoring check Approved Subcontract Execution SPO negotiates sub-award terms and conditions with sub-recipient. Executed sub-recipient agreement is stored in Cayuse Sub-award agreement is executed by AVP of SPO pre-award and sub-recipient.

Key:

SPO - Sponsored Programs Office SOW - Statement of Work PI - Principal Investigator OGC - Office of General Counsel

. Key Control